

St. James Pastoral Council Minutes

August 15, 2023

Members Present: Fr. John Hemsing, Jeff Kenkel, Scott Granicki, George Fox, Liz Pierce, Hayde Becker, Sharon Young, Dan Sawyer, Dennis Lentz, Cheryl Romuald, Terry Brecklin, Tim Khoury

Not present: Joe Gonzalez, Charles Demge

Topic	Follow-up
<p>Call to Order 7:04 PM STJ Great Room Jeff Kenkel offered the opening prayer and reflection</p> <p>All members were welcomed, and given an opportunity to introduce themselves and share their history with the parish, and/or roles on the Pastoral Council.</p>	
<p><b>Approval of the June 13, 2023 PC Minutes</b></p> <ul style="list-style-type: none"> <li>No minutes were recorded from the June meeting, so there are none to approve.</li> </ul>	
<p><b>Election of Officers</b></p> <ul style="list-style-type: none"> <li><b>Vice-Chairperson</b> – Liz Pierce conceded the position to <b>Scott Granicki</b>, as the vote count was equal, Scott accepted.</li> <li><b>Secretary</b> – <b>George Fox</b> showed interest to continue and with no objections will remain as Secretary</li> </ul>	
<p><b>Commission Structure - Role Assignments</b></p> <p>We want to make sure we are connected to each of the Commissions, so need members to be able to attend and report back. When each group meets, the staff member connected to the Commission, and PC members interested are listed for each.</p> <ul style="list-style-type: none"> <li>Prayer and Worship – Meets usually on Saturday’s, Barb Schuelke - Sharon Young and Dennis Lemke</li> <li>Christian Formation – No set meeting date, they meet whenever Sue Devine-Simon can get the group together - OPEN</li> <li>Human Concerns – Meets the first Wednesday of each month, Michelle Beimborn - Dan Sawyer</li> <li>Stewardship – We are still trying to establish this Commission, as many of these activities have been managed by Parish Council, so there is no set meeting date - Hayde Becker and Liz Pierce</li> </ul> <p><b>Commission Reports</b></p> <ul style="list-style-type: none"> <li>Prayer &amp; Worship – Sharon reported that Fr. John will train all Acolytes and Lectors this fall.</li> <li>Human Concerns – Tim Koury reported Human Trafficking had an information table at both Menomonee Falls Night Out and Sussex Night Out August 1<sup>st</sup> and 2<sup>nd</sup>.</li> <li>Christian Formation – No report</li> <li>Stewardship – No report. A parish photo directory was discussed and should be proposed by the Stewardship Commission</li> </ul>	<p>Members should send an e-mail to Jeff Kenkel relative to which Commission they are interested in.</p> <p>Reminder to send minutes to the parish office Attn: Michelle Beimborn</p>

<ul style="list-style-type: none"> <li>Finance – Fr. John – St. James will be receiving \$250,000 in Earned Retention Credit, for maintaining all staff during COVID. A CPA was hired to assemble and submit this request. Building and Grounds – The village is installing the water mains out front, from which we will have three stubs connecting to our fire prevention system, domestic water system and to the rectory. Cost for the stubs is estimated at \$100,000. We have a civil engineer who will be able to oversee the project. The old well must be capped.</li> </ul>	
<p><b>Strategic Goals -</b></p> <p><b>Goal 1 – Culture of Invitation and Welcome</b></p> <p><b>Goal 2 – Spiritual Growth - Archdiocesan Resources and Opportunities</b></p> <ul style="list-style-type: none"> <li>Fr. indicated in September we will be encouraging parishioners to participate in the <b>One Percent Prayer</b> program. Setting aside 15 minutes per day in prayer.</li> </ul>	
<p><b>Pastor’s Update</b></p> <ul style="list-style-type: none"> <li><b>Capital Campaign</b> – The Love One Another Campaign ended on 7/31/23. Parish members have pledged \$1,162,310 or over 80% of our goal. 60% comes to the parish and 40% goes to the archdiocese. The archdiocese will deposit the parish portion collected each quarter, into a specified account. To date deposits total \$111,410. Part of the funds will be put into a long-term legacy fund – The finance committee is looking to the Catholic Community Foundation.</li> <li><b>Installation and Anniversary Mass/Celebration</b> - Fr. John thanked all who participated in his anniversary and installation mass.</li> <li><b>Staff Outings</b> – Fr. expressed the he likes to hold two outing each year to help build camaraderie among staff. Each Christmas they have a Christmas dinner, and another outing in the summer. On August 30<sup>th</sup> staff will be touring the Cathedral in Milwaukee, followed by lunch at Elsa’s</li> <li><b>Landscaping</b> – People questioned why the trees near the east pond were taken down. They were dead, and we will plant new tress in the area once the wood is cleared. There is some landscaping going on by the historic chapel, A “Mary Garden” is being developed, as a donation from a parishioner, and will include a statue of Mary from Italy.</li> <li><b>Bill Saladin Funds</b> – Using monies from this fund, Fr John will be purchasing new vestments, a new alter is being installed in the historic chapel that will match the existing architecture. After removing the center railing, Fr. is having two rails made and installed on either side of the alter.</li> </ul>	
<p><b>Pastoral Council Communication</b> – It was asked how the discussion/actions of the Pastoral Council are communicated to parishioner. Once minutes are approved, they are given to the parish office to post on the parish website. It was suggested there be more communication in the bulletin, and possibly a communication board be established to post minutes once approved, somewhere in the gathering space.</p> <p><b>Knights of Columbus</b> – Scott reported the KofC has a new Grand Knight Eric Zunke. They kick off the fall season with a pancake breakfast, which can be an opportunity for a new member welcome and breakfast with Fr. John. Date has not yet been set.</p>	

<b>September Meeting – Tuesday the 12<sup>th</sup> 7:00 PM</b>  Fr. John provided the closing prayer The meeting was adjourned at 8:07 pm	