

St. James Pastoral Council Minutes

September 13, 2022

Members Present: Fr. John Hemsing, Terry Brecklin, Jeff Kenkel, George Fox, Sharon Young, Tim Khoury, Joe Gonzalez, Scott Granicki, Liz Pierce

Not present: Charles Demge, Lynn Ann Reeseman

Topic	Follow-up
<p>Call to Order 7:04 PM STJ Gathering Space Tim Khoury offered the opening prayer and reflection</p>	
<p><b>Approval of the August 10th PC Minutes</b> – Tim Khoury made a motion to approve the August 10th PC minutes, and Scott Granicki seconded the motion. The minutes were approved.</p>	
<p><b>Election of Officers</b> – Nominations were made for each of PC positions. Nominees were decided by majority ballot, and asked if they would accept the position. Positions were elected and filled as follows –</p> <ul style="list-style-type: none"> <li>• Chair – Terry Brecklin</li> <li>• Vice Chair – Jeff Kenkel</li> <li>• Secretary – George Fox</li> </ul> <p><b>Liaison Assignments</b> – Those members currently serving in a liaison role were asked if they wished to continue with the assignment or if interested in any other. Liaison assignments for the next year are -</p> <ul style="list-style-type: none"> <li>• Prayer &amp; Worship – Sharon Young</li> <li>• Human Concerns – Tim Khoury</li> <li>• Stewardship – Scott Granicki</li> <li>• Christian Formation –</li> <li>• Finance – Joe Gonzalez / Charles Demge</li> </ul> <p><b>Seminary Dinner</b> – The list of PC attendees was confirmed. Three seats remain open and potential invitees were identified, and will be contacted. Car-pooling logistics were determined.</p>	<p>Terry will contact Lynn Ann about acting as Liaison to CF</p>
<p><b>Strategic Plan</b> –</p> <ul style="list-style-type: none"> <li>• <b>Volunteer Coordinator</b> – Fr John handed out a copy of the job description of the Parish Volunteer Coordinator position. This 26-hour position is responsible for the church-wide volunteer recruitment, training, scheduling and recognition. It is expected that the position will involve a lot of phone calling. Additionally, the coordinator would be expected to be at the parish during the majority of all Mass times. Sal Vazquez, has been selected as Volunteer Coordinator.</li> </ul>	

<ul style="list-style-type: none"> <li>● <b>Parish Census</b> – Fr John distributed an example of the form which will be used for the parish census. PC members indicated they would also like to capture information on member’s current involvement in parish activities. Fr. Indicated a separate form would also be included with the census, which asks parishioners to identify any interests in volunteering for any of the ministries of the parish. A suggested approach to the volunteering information form included a layout listing volunteer opportunities followed by check boxes. The three check-box columns would read - 1) I currently volunteer, 2) I am interested in, or 3) I would be willing to help out if needed.</li> <li>● <b>Reestablishing the Stewardship Committee</b> – Scott and Terry met with Cindy Lukowitz to gather additional information on Stewardship Committees. Terry and Jeff suggested we establish an ad hoc committee, that would lay out the parameters – here is where we are, here is what we expect our Stewardship Council to be, and then re-launch it. It could include a change in title from Stewardship, so as not to project it as only financial in nature, rather highlighting the time and talent components. Scott indicated he is willing to lead the charge. Sal should also be part of it, as he is the time and talent portion of the committee. The objective of the small ad-hoc group would be to build the structure then go and recruit others to implement what has been defined. Fr. shared that each fall parishes around the world normally hold a Stewardship Sunday. If we could tie our re-launch with Stewardship Sunday. Monday September 19<sup>th</sup> at 6:00 PM was set for a first meeting of the Ad-hoc committee.</li> <li>● <b>Diocesan-wide Welcoming Training</b> – Welcoming training will be held at St. James Mukwonago, on Saturday November 19<sup>th</sup> from 9am to 1 pm. Cost is \$10 pp. There are two tracks to the training. Parish Track – Training to make your parish a community where all are invited, welcomed, accompanied and engaged in practically living our faith. Personal Track – Personal track – to help friends and family encounter Jesus in your church. It was recommended that PC members attend to learn more about welcoming activities in parishes.</li> <li>● <b>Galilee U</b> - Terry ran across other training offered by the Archdiocese as part of “Galilee U”. They take place at various churches though out the Archdiocese, which prompted her to ask, perhaps we should investigate why St James could be included as a location to host one of these training sessions.</li> </ul>	<p>First meeting of the Ad-hoc group will be Monday 9/19 at 6:00 PM. Members of the Strategic Planning Committee will be invited to join if they wish.</p> <p>Terry will send out the Stewardship ideas sent by <b>Cindy Lukowitz</b> from the Archdiocese</p> <p>Terry to send out a reminder. Notify Terry if you plan on attending,</p> <p>Terry will contact the Galilee U organizers.</p>
<p><b>Pastor’s Update</b></p> <ul style="list-style-type: none"> <li>● <b>Love One Another Campaign</b> – We will be in the third wave of the Archdiocesan Campaign starting in January. We have not yet been assigned a representative from the fund raising company. Fr. John shared a snapshot of the original goal of \$1,446,23, and St James share of \$867,741, and a breakdown of the projects and estimated costs. Fr John felt new signage on Townline Road to help declare that a church is here. A digital sign with changing messages, to highlight the churches presence. This was preferred over adding screens to the worship space. Our goal may change since the original plan was set forth pre-pandemic.</li> <li>● <b>Laudato Si Proposal</b> (Loving God’s Creation) – Consider re-instituting a recycling program at the parish. There is also an environmental concern</li> </ul>	

<p>regarding parking lot run-off entering the pond to the east. Re-establishing a water garden before the pond would address this concern. Both proposals will be considered by Building and Grounds.</p> <ul style="list-style-type: none"> <li>• <b>Proposal for date change of the monthly PC meeting</b> – All agreed to move the PC Meeting to the second Tuesday of each month at 7:00 PM, following the Finance Committee meeting.</li> <li>• <b>Parish Council Manual</b> – Members were asked if they had a copy of the Parish Council Manual</li> <li>• <b>City Water Hookup</b> – The parish needs to connect up to municipal water service, we are currently on a private well. Bids are being requested and work is planned for the spring of 2023. This will be added to the Building and Grounds details in the Capital Campaign description of needs. Cost is likely to be over \$100,000.</li> <li>• <b>Deacon Jonathan Reitzel</b> – Dcn John is from the Sacred Heart Seminary of Theology. He will be doing his practice preaching here at St. James, as part of his training this semester. After his 4-5 times preaching he will hand out forms to get parishioner feedback.</li> <li>• <b>Arise MKE</b> – Has asked if St. James would be willing to host an event, The cost would be about \$1,600, which covers a Christian Rock band, Priest stipends to hear confessions, and snacks. This organization has the approval of the Archdiocese. They present a new opportunity to worship which blends the old and the new, revitalizing and bringing people together in a new way.</li> </ul>	<p>Terry will get a copy of the Parish Council Manual to all members</p> <p>Check Arise MKE out at their next event September 24 at St. John’s Cathedral</p>
<p><b>October Meeting – Tuesday the 11<sup>th</sup> 7:00 PM</b></p>	
<p>Liz Pierce closed us in prayer Meeting was adjourned at 8:35 pm</p>	