

St. James Pastoral Council Minutes

March 9, 2022

Members Present: Terry Brecklin, Deacon Sandy Sites, Jeff Kenkel, George Fox, Sharon Young, Charles Demge, Joe Gonzalez

Not present: Tim Khoury, Kim Cavaliero-Keller, Josie Rukanp, Scott Granicki

Topic	Follow-up
<p>Call to Order 7:05 PM STJ Great Room Sharon Young offered the opening prayer.</p>	
<p><b>Pastoral Council New Member Recruitment</b> – No PC member terms are ending, but we need to fill one vacancy (9 total member), and we need to confirm that all current members will remain active for the duration of their original terms. Recruiting will be done via bulletin or mass announcements. “Personal asks” by current members often are more successful at recruiting candidates. Target would be to have a full roster prior to the new Pastor coming on board in June.</p> <p>Trustees – No one’s term is ending this year.</p> <p><b>Strategic Plan Update</b> – All agreed to postponing the training for Invitation and Welcome, pending the placement of the new Pastor. The SP team will continue to collect data on “Welcoming”. The SP Team still needs to do ground work relative to best practice observations so they can be prepared to offer recommendations when appropriate. We will provide the new pastor an update on the history of the Strategic Plan, the two objectives established, and current or pending actions of the planning team, and the recommendations of the committee.</p> <p>We are starting to collect the names of all who participate in Christian Formation. It will be the baseline for our measuring growth.</p>	<p>All members should discuss/ask individuals they feel would be a good PC member. Terry to draft an announcement.</p>
<p><b>Liaison Reports:</b></p> <ul style="list-style-type: none"> <li>• <b>Finance (Joe)</b> – Deacon Sandy shared the process involved in the selection of a pastor. Creation of a Parish Profile and the upcoming transition meeting. A rough draft of the budget has been prepared. Some of the ministries still need to submit their plans. A deficit budget would need to be submitted by March 15, otherwise the deadline is April 12. Deacon Sandy gave us some guidance on seeking volunteers for the Love One Another campaign (January 2023), including a core group of 6-8 longstanding, well respected parish members. It was reported the Parish is in a good cash position. A youth minister has been hired with a tentative start date of April 1. A second mailing of the Stewardship Pledge Drive when out on February 17<sup>th</sup>. To date 460 families, out of 1,561, have pledged \$641,619. The new phone system/service has been installed, the staff is very happy. The new server is in place and they</li> </ul>	

<p>are migrating data. The employee handbook has come back from the Arch with a couple of suggestions, revisions will be made and resubmitted.</p> <ul style="list-style-type: none"> <li>• <b>Human Concerns</b> (Jeff) – February tithe requests are for <b>St Martin de Porres Food Pantry</b> and <b>Menomonee Falls Food Pantry</b>. Weekly HC is publishing Spiritual Works of Mercy in the bulletin. Lent activity – a series called Gift, Gratitude and Joy, consisting of a weekly zoom call is held with folks from around the state. Bob Schuelke is reaching out to our “twinning” parish St. Martin de Porres, to re-establish a relationship.</li> <li>• <b>Christian Formation</b> (Josie) – No Update</li> <li>• <b>Prayer &amp; Worship</b> (Sharon) – Prayer and worship questioned the need for a 5:30 Christmas mass. Lent actions were planned. They would like to have a greeter at each door, each mass. There is also a need for captains, acolytes, plus people to work for funerals. P&amp;W emphasized the requirement that lectors must go through two hours of initial training, and must attend lector prep monthly, before they can serve.</li> <li>• <b>Stewardship</b> – No report</li> </ul>	
<p><b>Parish Director’s Report –</b></p> <ul style="list-style-type: none"> <li>• <b>COVID Status</b> – We have returned to mask optional in the main body of the church during mass, with a section to the left of the alter remaining a distancing and mask required area.</li> <li>• <b>Strategic Plan</b> – DS suggested as we are nearing implementation, allow the new pastor to react to the plans. SP committee members should sit with the new pastor, and share where we are at, and allow the new pastor to weigh in, and provide his input/direction.</li> <li>• <b>Pastoral Transition Meeting</b> – On March 16<sup>th</sup>, Brenda Cline, Manager of Priest and Lay Ecclesial Placement, will provide information and answer questions on the Pastoral transition. She has asked for participation from Trustees, Pastoral Council, Staff and Finance Council.</li> <li>• <b>Town Hall Meetings</b> – It was noted that all questions raised at each meeting were answered directly at the meetings. No other questions have come forth since.</li> <li>• <b>Gender Theory</b> – Fr. Javier Gustos, the new Vicar for Clergy, provided a presentation for the Archdiocese, which Deacon Sandy attended. DS provided an overview of the presentation and typical questions or scenarios raised by the participants. Anyone interested can attend the sessions provided by the Archdiocese. We should be prepared to offer guidance on where individuals can go to get support in such situations. We welcome everyone, we won’t judge them, nor will we teach anything that is against church teaching.</li> <li>• <b>Synod on Synodality</b> – A synod is gathering of members where there is voting. All Catholics will be asked to give input regarding the Catholic church. There will also be opportunities to have parish sessions as well. The Archdiocese is putting together a plan for participation in this Synod.</li> <li>• <b>Personnel</b> – The Christian Formation Youth Minister has been hired and will start April 1<sup>st</sup>.</li> </ul>	
<p><b>No Pre-mass announcements during Lent</b></p> <p><b>April Meeting</b> – The April Pastoral Council meeting lands on the Wednesday of Holy week, so with all that is going on, we will cancel that meeting. Next meeting will be May 11<sup>th</sup>.</p>	

<p><b>Council participation in Holy Thursday's mass</b> – All who attend are involved by laying out the alter, bring up the gifts, and stand at the alter through the consecration of gifts. Then return to their seats after the sign of peace.</p>	<p>Let Terry know if you will be attending.</p>
<p>Deacon Sandy closed us in prayer Meeting was adjourned at 8:15 pm</p>	