

St. James Pastoral Council Minutes

January 15,2020

Members Present: Dcn Sandy Sites, Terry Brecklin, Matthew Lehner, Sharon Young, John Walker, Scott Granicki, Jill Lehnen, Lisa Kovaleski, Tim Khoury, Joe Gonzalez, Kim Cavaliero-Keller

Guest: Amy Ruegge

Call to Order 7:00 pm

Approval of Minutes: The December minutes were approved unanimously. Motion by Matthew, 2<sup>nd</sup> by Lisa- minutes approved.

<b>Topic</b>	<b>Followup</b>
<p><b>Disciple Maker Update</b> Amy Ruegge and Dcn Sandy provided an update on the Disciple Maker Index(DMI). The dates will be: Jan 20, 2020 until February 22nd- we will work to get the word out and publicize the survey February 23 to March 23, 2020- Survey window March 23, 2020- to April 3rd-all surveys will need to be turned in for processing.</p> <p>Terry inquired whether Catholic Leadership Institute ( CLI) provides any promotional material ( fliers). We do not believe so. Lisa inquired whether we could provide laptops after mass and help those who want to do it online at the parish. More discussion to follow at the February meeting.</p>	<p>Amy will continue to work with the process and will let us know if anything additional is needed.</p>
<p><b>Strategic Plan</b> Lisa and Dcn. Sandy opened discussion timeline for our strategic plan. Sandy presented a chart of project so we can plan a timeline taking into consideration all the competing priorities.</p> <p>We can start with the first three steps but need to wait for the results from the DMI which we will receive in June before we can start the actual build of the strategic plan.</p> <p>Joe commented that we shouldn't take too long to complete this and keep the momentum of the survey visible.</p> <p>After discussion council agreed tentatively to an end of the year goal to complete the plan.</p>	<p>All are asked to consider whether we want to participate to be the liaison to the committee.</p> <p>Lisa will reach out to Rich Harter to see if he can facilitate the formation of plan with staff and councils at the March retreat.</p>
<b>Committee Reports</b>	

<u>Prayer and Worship</u> - Matthew shared that prayer and worship is still talking about the collection and how to modify it. Jill asked Matthew to take back feedback on having the children's Christmas mass at 3:30 when this is our biggest mass and we should have our choirs perform at that mass.	None needed
<u>Human Concerns</u> - Tim reported that human concerns discussed whether they have a budget ( they do not). Continuing to work on human trafficking awareness.	None needed
<u>Stewardship</u> - Kim shared that every month a ministry will be highlighted at a mass to share what they do and provide visibility to the parish and as a recruitment tool for more volunteers.  There will be a breakfast upcoming as a welcome to new parishioners	None Needed
Lisa reported on <u>Christian Formation</u> . Committee is working on creating and updating some policies, handbook.	None needed
Jill had no update from <u>Health Ministry</u>	None needed
John reported that <u>Finance Council</u> / is implementing a new online giving system with lower credit card fees and no monthly fees with better functionality.	None needed
<b>Parish Directors Report</b>	
<u>Capital Campaign</u> - Dcn. Sandy outlined the priorities for the campaign both for the archdiocese and for St. James. Communication regarding the campaign will begin next week.	Invite was sent out for Diocese meeting on January 28th- Respond to Dcn Sandy if you want attend.
<u>Deanery Meeting</u> - New technology implemented to allow better communication and video live streaming	None needed
<u>Assistant to Pastor</u> - first candidate had to withdraw. New candidate hired- Salvador Valquez will start January 21st	None needed
<u>Scout Charters</u> - consulted the archdiocese to get legal clearance	None needed
<u>Hospitality</u> - there has been discussion about whether to have hospitality in the gathering space with frequent spills and cleanup/staining of carpet or to move to the community center.	Informational
<u>Assisting priest</u> - Father Don Thimm will be a new assisting priest starting in September.	Informational
Good Shepherd and Saint James will be honored by Catholic Charities FCAST for work parishes has done with Human Trafficking.	Informational

Terry closed us in prayer

Meeting was adjourned at 8:27pm

