

St. James Pastoral Council Minutes

November 13, 2019

Members Present: Dcn Sandy Sites, Terry Brecklin, Matthew Lehner, Sharon Young, John Walker, Scott Granicki, Jill Lehnen, Lisa Kovalski, Tim Khoury, Joe Gonzalez, Kim Cavaliero-Keller

Excused: Ray Gross

Call to Order 7:03 pm

Approval of Minutes: The October minutes were approved unanimously with one misspelling corrected. Motion by John, 2<sup>nd</sup> by Sandy- minutes approved.

Topic	Followup
<b>Committee Reports</b>	
<u>Prayer and Worship</u> - Matthew highlighted the need for ushers. A parish member suggested presenting our offering more publicly to make more visual our offering which will be started.	None needed
<u>Human Concerns</u> - Tim reported on new members. Committee is working on opportunities for parishioners to get involved and council was asked if we can utilize announcements – Dcn. Sandy will discuss outside of meeting and share process. Terry suggested utilizing nametag Sunday (1 <sup>st</sup> Sunday of the month to connect	Dcn Sandy will follow up with Tim on process to get announcements.
<u>Stewardship</u> - Kim needs membership in committee. Asked if the parish council could help distribute name tags. Discussion around how to raise awareness to get involvement.  Shared a way to recognize visitors and invite them to join- perhaps having ushers reach out if identified as a visitor and give them something.  Dcn. Sandy pointed out that we do a specific Christmas bulletin aimed at visitors.  There was discussion on the power of the personal ask.	Parish council members will sign up to distribute name tags
Lisa reported on <u>Christian Formation</u> . Committee is working on creating and updating some policies, handbook.	None needed
Jill reported that <u>Health Ministry</u> will do an anointing the weekend of November 27 <sup>th</sup> and that there would not be an anointing at the 10:30 mass due to not having a 2 <sup>nd</sup> priest. Committee will try to get the word out that anointing can occur at any mass.	None needed
John reported that <u>Finance Council</u> is sending out financial commitment cards early in the week of November 19 <sup>th</sup> .	None needed

Updated on the maintenance funds effort- we have collected \$50,000 so far which is encouraging.	
<b>Strategic Plan</b>	
<p>Lisa provided an update from our discussion with Rich Harter.</p> <ul style="list-style-type: none"> <li>● Archdiocese calls strategic plan is a missionary plan-getting strategic about mission.</li> <li>● We have to ask what is the mission? What is the end goal?</li> <li>● Archdiocese mission is proclaiming Christ and make disciples- we should keep that in mind as we make a plan</li> <li>● Who is involved and infrastructure needs to be determined</li> <li>● We need to determine what our values are now and what do we want our values to be?</li> </ul> <p>Discussion was will we determine if we should determine our mission before we gather data or gather data then do mission statements.</p>	<p>Lisa will follow up with Rich Harter to determine next steps and will invite him to come to the next meeting.</p> <p>For parish council member- if you are interested in being the parish council member- email Lisa your interest</p> <p>Everyone- think of parishioners at large candidates</p>
<b>Parish Directors Report</b>	
<u>Recognition/Commissioning</u> -Dcn Sandy suggested that we are recognized and commissioned on one weekend where everyone attends the mass they normally attend and are recognized	Attend normal mass the weekend of Dec 7 <sup>th</sup> /8 <sup>th</sup> and expect to be called up
<u>Capital Campaign</u> -St. James has been selected as a pilot parish- our goal will be 1.4 million- we will keep 60% \$876,000. Last capital campaign our goal was over a million but we only collected about \$200,000.	Dcn Sandy needs ideas on parish for campaign chairs- please email him your ideas on who could be a viable chair.
We need to provide case points to provide to the parish what we will use the money for- ideas so far- install audio/visual and pay down debt, and outreach. All funds would be used only for those case points.	
Timeline is from January to June 30 <sup>th</sup> .	
<u>Assistant to Pastor</u> - interviewing now-expect to hire shortly	None needed
<u>Disciple Maker Index</u> -Amy in the Christian formation office will be our point person	None needed
St. Mary's/ St. Anthony's- we may have some more members/visitors due to some changes at these parishes.	Informational- none needed
<p>Agenda next month items</p> <ul style="list-style-type: none"> <li>● Parking lot items( things we want to revisit)</li> <li>● Strategic planning with Rich Harter</li> </ul>	

Sharon closed us in prayer

Meeting was adjourned at 8:27pm

