

Pastoral Council Minutes - December 12, 2018

Call to Order and Opening Prayer

Pat Buehler called the meeting to order at 7:05 pm. Matt Hoffa led the opening prayer.

Present: Dcn. Sandy Sites, Pat Buehler, David Topp, Ray Gross, Terry Brecklin, John Walker, Matt Hoffa, Lisa Kovalski, Joe Gonzalez, Matthew Lehner

Excused: Jill Lehnen, Tim Khoury

Approval of Minutes: The November Minutes were approved prior to the meeting via the email approval process.

Message from the Chair – Pat Buehler

- Stewardship and Discipleship Focus Areas. An electronic copy of the stewardship booklet is being prepared.
- Monthly Pre-Mass Presentations. Beginning in January, Pastoral Council representatives will address the parish before Mass. The speakers will provide a brief update of the Council's work and will introduce other members who are present. The council will prepare talking points so that we have a consistent message across presentations. Members can sign up for a presentation slot at the January meeting. All are encouraged to present at least once during the year. Pastoral Council will speak twice per quarter; Finance Council will speak once per quarter. Pat Buehler and Joe Gonzalez will establish the dates for each group. Presentations will occur on the fourth weekend of the month.

Finance Council Update – John Walker

- St. James won an award from the Catholic Stewardship Appeal because we achieved the goal set for us.
- The new microphones perform well but still require a few tweaks. Secure storage for the mics is being discussed.
- The Finance Council is investigating ways to communicate news about St. James to potential members. The mailing of postcards to new residents in Sussex, Menomonee Falls and Lannon is on hold.
- To date, 800 of the 1500 Financial Stewardship cards have been returned.
- Teri Weber is updating the existing Safety and Security Plan. As part of the update, all entrances and classroom windows will be labeled.
- The new altar railing will be installed at the end of January.

Parish Director's Report – Deacon Sandy Sites

- A special trifold brochure will be distributed at the Christmas masses in place of a bulletin. The brochure is an outreach and evangelization to visitors and to those who attend St. James occasionally. It will feature points of interest about the parish and a message from each department emphasizing they are always welcome here at any time of the year.
- Dcn. Sandy explained the five elements on the Amazing Parishes Pyramid graphic. He also led us in the Archdiocese of Milwaukee 175th Anniversary prayer and distributed prayer cards.

- March 23 Lenten Retreat – The location has changed. We will now meet at Good Shepherd, beginning with Mass at 8:00 am. The retreat will end no later than 3 pm. St. James will host the retreat next fall and in Lent 2020.

Closing Prayer and Adjournment

- Terry Brecklin led the closing prayer. Pat Buehler adjourned the meeting at 7:45 pm.

Reminder

Opening Prayer Schedule: January-Khoury; February-Lehnen; March-Topp; April-Walker; May - Kovaleski; June - Brecklin

*St. James is a vibrant, welcoming Catholic community
journeying towards the fullness of the Kingdom of God
through worship, formation and service.*