

St James Parish
Pastoral Council Minutes
June 13, 2018

Call to Order: Chair, Pat Buehler, called the meeting to order at 7:05pm.

Present: Dcn. Sandy Sites, Pat Buehler, David Topp, Terry Brecklin, Joe Gonzalez, Ray Gross, Matt Hoffa, Tim Khoury, John Walker

Excused: Jill Lehn

Gospel Reading and Reflection

Pat Buehler read Psalm 63, a psalm of David when he was in the wilderness of Judah. A message embedded in this psalm is that things get better when we seek a relationship with God.

Approval of Minutes.

The May minutes were approved prior to the meeting via the email approval process.

Chair Report – Pat Buehler

- **Glafke Family Mission Work** – Matt and Katie Glafke spoke about their up-coming mission work with Family Missions, a lay apostolate based in Louisiana which sends missionaries to locations around the world. The Glafkes will continue to remain members of St. James and they asked for prayers and support. Dcn. Sandy suggested the possibility of aligning our support for their work with our Archdiocese World Mission Office efforts, as well as Lenten alms-giving - both in 2019. We already have a World Mission Office missionary for this year. Deacon Sandy and the council extended a blessing to the couple and wished them and their family God's blessings with their mission work.
- **Pastoral Council Nominations.** Council officers and Deacon Sandy will meet with the candidates this summer. New council members will attend our first meeting in September.
- **Youth Representative** – Service on the council is a leadership opportunity for youth who want to learn about the organizational side of a parish and its committee structure. Dave Topp will develop a document to describe the expectations for the youth representative. The council agreed that the youth representative will be a full member of the council and will be able to vote. An addendum to the norms appendix will be created to clarify the role of the youth representative.
- **Trustee Elections.** An election will be held if there is more than one candidate. The deadline for submitting nomination forms is June 15. Terry Brecklin will prepare the ballots and make sure they are distributed at the masses on July 7-8. She will tabulate the results.

Parish Director's Report – Deacon Sandy Sites

- **Parish Liturgies.** Staff members, Barb Schuelke, Sue Mangan, Kristen Kebis, Sue Devine Simon and Bryan Ramsey meet each week to plan ways to reinvigorate the masses and encourage more parishioners to become involved in liturgical ministries. This includes aligning with the PC subcommittee recommendations for our 5:30 Mass.
- **Conferences.** The Multi-Parish Institute will be rescheduled and will take place in 2019.
- **Disability Awareness.** Kurt Roskope will present disability awareness information on June 18 at 1:00 p.m. in the Great Room. Representatives from St James and Good Shepherd will attend.
- **Summer Mass Schedule.** The parish is tracking total attendance for the weekend masses. To date, attendance is on par with spring attendance. Deacon Sandy asked for feedback on the 9:00 am mass. Council members who have attended the 9:00 mass noted that the church was nearly full and participation was enthusiastic.
- **Recognition of Pastoral Council Members.** Out-going council members will be thanked, new members will be commissioned, and current members will be blessed during masses on September 29 and September 30.

Finance Council Report – Joe Gonzalez

- **Budget.** The 2018-19 budget has been approved and it is a balanced budget. Council members received a copy via email and should contact Terri Weber or Joe Gonzalez with any questions. A budget summary will be published in the bulletin.
- **Long-range Planning.** The Finance Council will continue to review the 3-5-7 Year Strategic Plan and make adjustments, if needed.
- **Legacy Fund.** A legal services agreement has been signed and a financial advisor is being sought.

Other

- **Scripture Readings.** The schedule of Scripture readings for 2018-19 is as follows: September-Brecklin; October-Buehler; November- Gonzalez; December-Hoffa; January-Khoury; February-Lehnen; March-Topp; April-Walker; May and June-new council members.
- **Talent Outreach.** Matt Hoffa suggested that we might make parishioners aware of ways to share their time and talents by listing opportunities for service on the annual Stewardship Cards or fill-in cards in the pews. This would be one more way to reach people in addition to announcements, Stewardship Sundays, and the Ministry Brochure.
- **New Ministries.** Anyone who wants to start a new ministry must write a proposal which will be reviewed by the Council before being approved. New ministries must align with the Pastoral Council Focus Areas of Stewardship and Discipleship. John Walker suggested we review these focus areas with all committees in September.
- **Closing Prayer.** Deacon Sandy read a prayer from Through the Year with Thomas Merton http://www.elise.com/quotes/thomas_merton_prayer

Adjournment

Meeting adjourned at 8:11 pm.

Respectfully Submitted,
Terry Brecklin
Secretary

Mission Statement

St. James is a vibrant, welcoming Catholic Community journeying towards the fullness of the Kingdom of God through worship, formation and service.