

St James Parish
Pastoral Council Minutes
May 9, 2018

Call to Order: Chair, Pat Buehler, called the meeting to order at 7:05pm.

Present: Dcn. Sandy Sites, Pat Buehler, David Topp, Terry Brecklin, Joe Gonzalez, Ray Gross, Matt Hoffa, Tim Khoury, Jill Lehnen, Ellie Allen

Excused: John Walker, Paul Stevens.

Gospel Reading and Reflection

Joe Gonzalez read selections from *Encounter Christ*, the handbook used by the St. James Catholic ID groups. The book is a rich resource of scripture and prayers that will enhance our spiritual growth.

Approval of Minutes.

The April minutes were approved prior to the meeting via the email approval process.

Chair Report – Pat Buehler

- **Pastoral Council Nominations.** To date, 3 names have been submitted. We will repeat the announcement at weekend masses.
- **Youth Representative.** One high school student has expressed an interest in serving on the council. We will ask Bryan Ramsey to help us reach out to other youth who may be interested in serving in this way.
- **Summer Meetings Schedule.** The pastoral council will not meet in July and August unless there is an item that requires immediate attention.

Parish Director’s Report – Deacon Sandy Sites

- **Sunday 5:30 Liturgy.** Staff from Prayer and Worship and Christian Formation are meeting weekly to plan the new Sunday Night Liturgy which will be launched after Labor Day. Once the plan is completed, it will be shared at All-Committee Night. Success criteria developed by the council subcommittee have been incorporated into the planning process. Deacon Sandy again commended the subcommittee (Tim Khoury, David Topp, Jill Lehnan and Matt Hoffa) for their comprehensive work.
- **Conferences.**
 - Dcn. Sandy, Gerry Wolf and Terri Weber will attend the Amazing Parish Conference in October, along with representatives from Good Shepherd. <https://www.archmil.org/Synod-2014/Amazing-Parish-2018.htm>
 - A team of 12, six from St. James and six from Good Shepherd, will attend the Multi-Parish Institute in September, November and January. <https://www.archmil.org/offices/planning/Multi-Parish-Ministry-Institute-htm> Council members interested in being on the team should contact Dcn. Sandy.
 - Dcn. Sandy, the Pastoral Council chair, the Finance Council chair and a trustee will attend the Councils Congress on February 2, 2019.
- **Letter from the Archbishop.** Dcn. Sandy has been appointed to serve as parish Director through 2021.

Finance Council Report – Joe Gonzalez

- **Budget.** The 2018-19 budget has tentative approval.
- **Legacy Fund.** Document revisions are in the final stages. July 1, the beginning of the fiscal year, is the target date for officially launching the fund.

Other

- A subcommittee, consisting of representatives from the Pastoral Council, Finance Council, and Staff, will meet with Kurt Roskope to learn more about the topic of disability awareness. Subcommittee members will communicate the information to their respective groups.
- Terry Brecklin will work with Dcn. Sandy on the announcement for a new Trustee.
- Ellie Allen announced that her term as a council member is ending. In her “retirement” she will still send

Christmas cards to inmates and work to promote adoptions. Council members thanked Ellie for her service.

- Pat Buehler will select the Scripture reading for the June meeting.

Adjournment

Meeting adjourned at 8:20 pm.

Respectfully Submitted,

Terry Brecklin

Secretary

Mission Statement

St. James is a vibrant, welcoming Catholic Community journeying towards the fullness of the Kingdom of God through worship, formation and service.