

St James Parish
Pastoral Council Minutes
April 11, 2018

Call to Order: Chair, Pat Buehler, called the meeting to order at 7:00 pm.

Present: Dcn. Sandy Sites, Pat Buehler, David Topp, Terry Brecklin, Joe Gonzalez, Ray Gross, Matt Hoffa, Tim Khoury, Jill Lehnen, John Walker.

Excused: Ellie Allen, Paul Stevens.

Gospel Reading and Reflection

Terry Brecklin read 1Corinthians 12:4-11. This passage reminds us that we are all one body in Christ, yet, each individual has been given a set of gifts to use for our work together in the service of St. James Parish.

Approval of Minutes.

The March minutes were approved prior to the meeting via the email approval process.

Chair Report – Pat Buehler

- **Vice-Chair.** David Topp was elected vice-chair.
- **Pastoral Council Nominations.** An announcement will run in the bulletin, beginning the weekend of April 15 until May 20. It will also appear on the website and on Facebook. Pat Buehler or Terry Brecklin will announce the openings at all masses on April 14-15.
- **Activities Committee.** John Walker proposed revamping the Activities Committee so that it would serve as an organizational umbrella for existing groups and activities. This committee might also sponsor events, apart from fundraising events, that would create community by bringing people together for various outings. The council asked John to formalize his proposal and estimate the number of volunteers that would be needed. He will bring this information to the May meeting.
- **Summer PC Schedule.** Archdiocesan norms require Pastoral Councils to meet six times per year. The Council discussed the possibility of meeting ten times per year from September through June. A decision will be made at the May meeting.

Parish Director's Report – Deacon Sandy Sites

- **Sunday 5:30 Mass.** Beginning in September, the Sunday 5:30 mass will be held year-round. We will review the success of this time slot after a two to three-year trial period. Dcn. Sandy made the decision after considering recommendations from Prayer & Worship, Christian Formation and the Pastoral Council. He also gathered information from other parishes that offer a Sunday evening mass. Prayer & Worship and Christian Formation will work together to ensure the success of the 5:30 mass. Dcn. Sandy will announce the decision and will be available after masses to answer questions from parish members. Date for the announcement to be determined.
- **Pastoral Council/Staff Meeting with Good Shepherd.** We will meet our counterparts at Good Shepherd on September 22 for a 4:30 mass followed by fellowship. The two groups will also participate in a retreat during Lent. Plans are to hold joint meetings biannually.
- **Recognition of Pastoral Council Members.** Out-going council members will be thanked, new members will be commissioned, and current members will be blessed during a Sunday mass. The date is still to be determined.

Finance Council Report – Joe Gonzalez

- **Lighting Update.** Light bulbs have been replaced. A plastic lens has been ordered to replace one that was broken.
- **Budget.** The 2018-19 budget has been prepared. Our 3-5-7 Year strategic plan will bring us to solvency in 7 years.
- **Legacy Fund.** Document revisions are in the final stages. July 1, the beginning of the fiscal year, is the target date for officially launching the fund.
- **Trustee Opening.** Joe explained the process for selecting new Trustees. Trustees will be recognized for service

and new trustees will be commissioned at mass. Date to be determined.

Other

- Joe Gonzalez volunteered to select the Scripture reading for the May meeting.

Adjournment

Meeting adjourned at 8:10 pm.

Respectfully Submitted,

Terry Brecklin

Secretary

Mission Statement

St. James is a vibrant, welcoming Catholic Community journeying towards the fullness of the Kingdom of God through worship, formation and service.